

DISPATCHCLASSIFICATION
~~SECRET~~

PROCESSING

PRO-
POSED

ACTION

ACCOM-
PLISHED

MARKED FOR INDEXING

NO INDEXING REQUIRED

ONLY QUALIFIED
HEADQUARTERS DESK
CAN JUDGE INDEXING

ABSTRACT

MICROFILM

TO
25X1A6a Chief of Station, [REDACTED]INFO:
Attn: Finance Officer

FROM

Deputy Comptroller

SUBJECT

25X1A2d1 [REDACTED] - Suggestion for Revision [REDACTED]

25X1A

ACTION REQUIRED - REFERENCES

25X1A6c [REDACTED] dated 7 December 1960

1. Reference dispatch outlined the change in procedure made by the [REDACTED] Station for recording sales of personal property and suggested that headquarters revise [REDACTED] for Property, accordingly. The basis for the suggestion was that the procedure followed by the [REDACTED] Station saves recording time and increases accuracy.

2. Authority is granted to follow the modified procedure as indicated for the processing of documentation evidencing sales of personal property; however, it is requested that in the future proposed procedural changes be referred to headquarters for consideration prior to adoption. Your interest in suggesting ways to improve the current procedures is appreciated and headquarters will [REDACTED] accordingly.

15/
[REDACTED] 25X1A2e

DATE TYPED

DATE DISPATCHED

15 February 1961

DISPATCH SYMBOL AND NUMBER

25X1A6c

NUMBER

CLASSIFICATION
~~SECRET~~

Distribution:

25X1A6a - 3 - [REDACTED]

- 1 - Deputy Compt.
- 1 - Finance Div.
- 1 - AB/FD
- 2 - FE
- 3 - TAS

ORIGINATING

OFFICE

OFFICER

TYPIST

EXT.

Compt/TAS

IIM

25X1A9a

8786

COORDINATING

OFFICE SYMBOL

DATE

OFFICER'S NAME

Finance Div.

2/21/61

1/3/

25X1A9a

RELEASING

OFFICE SYMBOL

DATE

OFFICER'S SIGNATURE

Chief, FE

DISPATCH